

HALSE PARISH COUNCIL

MINUTES OF THE MEETING HELD ON FRIDAY 18TH JULY 2025 at 6:30 pm IN HALSE VILLAGE HALL

Present:	Mr I Walker	Chair
	Ms Kathryn Robinson-Burge	Vice Chair
	Mr L Morris	Footpaths
	Mrs C Windeatt	Clerk to the Council
Members of the Public in attendance:	None	

	Report from County Councillor: On this occasion, no County Councillors were available to attend.
1.	Apologies for Absence - Cllr Sylvia Haselock - Cllr Cameron Kinch
2.	Declarations of Interest None

3.	Approval of Minutes of the meeting held on 14th May 2025 It was resolved that the minutes of the meeting be approved, proposed by Cllr Morris and seconded by the Chair, Cllr Walker.																											
4.	Actions from Previous Meetings It was confirmed that actions from the previous meeting had been completed and will be reported on at this meeting.																											
5. 5.1	Finance Schedule of Payments – the following payments have been made since the last meeting: <table><tr><td>Hugo Fox</td><td>Website subscription</td><td>11.99</td></tr><tr><td>Zurich Town & Parish Insurance</td><td>Annual insurance</td><td>264.00</td></tr><tr><td>Halse Village Hall</td><td>Hall Hire April & May</td><td>62.50</td></tr><tr><td>C Windeatt</td><td>1st qtr salary payment</td><td>448.04</td></tr><tr><td>C Windeatt</td><td>1st qtr expenses</td><td>72.39</td></tr><tr><td>Michael Young</td><td>Fly tipping clearance</td><td>200.00</td></tr><tr><td>HMRC</td><td>1st qtr deductions</td><td>112.00</td></tr><tr><td>Hugo Fox</td><td>Website subscription</td><td>11.99</td></tr><tr><td colspan="2">TOTAL</td><td>£1,182.91</td></tr></table> As at 08/07/2025 the Reserve Account balance = £22,071.23 As at 08/07/2025 the Business Account balance = £2,647.46 Total £24,718.69 One payment was approved: reimbursement to Tracey Prosser of green bin annual subscription.	Hugo Fox	Website subscription	11.99	Zurich Town & Parish Insurance	Annual insurance	264.00	Halse Village Hall	Hall Hire April & May	62.50	C Windeatt	1st qtr salary payment	448.04	C Windeatt	1st qtr expenses	72.39	Michael Young	Fly tipping clearance	200.00	HMRC	1st qtr deductions	112.00	Hugo Fox	Website subscription	11.99	TOTAL		£1,182.91
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5.2	Annual Audit The clerk confirmed that the annual 2024/25 audit paperwork has been completed, and all documentation is available to view on the council website: www.halseparishcouncil.org.uk.
6. 6.1	Statutory Documents Standing Orders – to be revised – The clerk advised that this action will be carried forward. Action: Clerk to revise the Standing Orders in line to revised documentation forward by NALC
7. 7.1	Preston Solar Farm Update on Community Benefit Fund The Chair advised that he has not received an indication of when the construction work will start on the solar farm. He believes his contact at Innova may have left the organisation. Action: Chair to contact Innova for update.
8. 8.1 8.2	Roads and Footpaths Highways Report - The Chair advised that the bridge over Halse Water has been repaired. Somerset Council Structures Department acted promptly when the Chair advised them of the Wessex Water request to close the road by the bridge for water pipe repairs. Both jobs were completed at the same time, reducing the need for the road to be closed twice. Footpaths Report - Cllr Morris advised that the footpath fencing posts have been delivered. A plan will be put in place to erect these, which is a two man job. Cllr Morris also advised of his plan to organise another footpath and litter clearance event in September, and will put out a request for volunteer assistance. - Cllr Morris advised the meeting that a villager has offered to assist with the clearance of the Tugwell Farm footpath. The villager is able to offer this assistance as part of two days per month volunteer work his employer permits him to carry out. He is fully trained for using chain saws and strimmers. Actions: Cllr Morris to replace footpath posts as noted above. Cllr Morris to organise volunteer footpath and litter pick as noted above Cllr Morris to liaise with villager re clearance of Tugwell Farm footpath Clerk to contact Somerset Council re supply of yellow footpath symbols
9. 9.1	Planning Report on planning and related matters - Minutes of two planning meetings were signed by the Chair relating to Little Paddocks and Knights Barton. Site meetings were held on 24th May and 17th May respectively. - General discussion took place regarding planning application received relating to tree works. Action: Clerk to contact Somerset Council to obtain a map of trees within the parish subject to tree preservation orders.
10. 10.1	Grants Grant requests - No applications had been received.

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11.1	Clerk's Report The clerk had circulated her report prior to the meeting, which advised that the annual insurance has been renewed as of 28 June and the CIL report for 2024/25 has been submitted to Somerset Council. Action: Clerk to ascertain the dates relating to CIL monies received and request extension if necessary relating to the CIL monies allocation to the EV charging units as noted in the annual accounts.
12.	Matters of Report including:
12.1	Village Hall Report – The village hall has recently received a grant of £10,000 to help with decarbonising the village hall. Additional loft insulation has been installed; quotes are being obtained to replace the side door. Various other works will be completed during the next 9 months using this grant. The hall continues to be used frequently by villagers including a popular games night, and BBQ and shanty singer evening.
12.3	Police Report – The PCSO's reports for May and June had been circulated prior to the meeting. P Other – No other reports.
13.	Date of Next Meeting : Thursday 25th September – 6:30 pm – Venue: Halse Village Hall
14..	Items for the next meeting : Revision of Model Standing Orders

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